



County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel No: 01292 612677  
Fax No. 01292 612880

20th August 2010

Dear Councillor

## **CORPORATE AND COMMUNITY PLANNING STANDING SCRUTINY PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Thursday, 26th August 2010 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
Executive Director – Corporate Services

### **B U S I N E S S**

1. [Item for Call-in:- Efficiency Proposals for 2011/12 \(copies of relevant papers herewith\).](#)
2. [Minutes of previous meeting of 17th June 2010 \(copy herewith\).](#)

### **AUDIT FUNCTION:-**

3. [Report to Management on Data Management – Submit report by Head of Corporate Resources \(copy herewith\).](#)
4. [Report to Management on Main Financial Systems - Submit report by Head of Corporate Resources \(copy herewith\).](#)
5. [Follow-up of External Audit Reports – Progress to 30th June 2010 – Submit report by Executive Director – Corporate Services \(copy herewith\).](#)
6. [Internal Audit Service - Annual Report to Council 2009/10 - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
7. [Internal Audit Service – Follow-up of Internal Audit Reports – Progress Report - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)

8./

**WIDER SCRUTINY PANEL BUSINESS:-**

8. [Scrutiny Review: Strategic Review of Absence Management - Submit report by Head of HR and Organisational Development \(copy herewith\).](#)
9. [Improvement Agenda Strand 12 – Information and Training for Elected Members - Submit report by Head of HR and Organisational Development \(copy herewith\).](#)
10. [Assurance and Improvement Plan – Submit report by Head of Policy, Performance and Communication \(\*This paper was included within the Best Value Progress Report of June 2010 previously submitted to the Council on 1st July 2010 - please bring this paper to this meeting\*\).](#)

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
Committee Services on 01292 612677, Wellington Square, Ayr or  
e-mail: [eillen.wyllie@south-ayrshire.gov.uk](mailto:eillen.wyllie@south-ayrshire.gov.uk)  
[www.south-ayrshire.gov.uk](http://www.south-ayrshire.gov.uk)