

County Buildings  
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29th October 2010

Dear Councillor

## **CORPORATE AND COMMUNITY PLANNING STANDING SCRUTINY PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Dundonald Room, County Buildings, Wellington Square, Ayr on Thursday, 4th November 2010 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
Executive Director – Corporate Services

### **B U S I N E S S**

1. [Item for Call-in - Budget Management – Revenue Budgetary Control 2010/11 – Position Statement at 31st August 2010 – Children and Community Directorate \(copy of call-in paper and Minute Excerpt attached – \*please bring report previously issued to Leadership Panel\*\).](#)
2. [Minutes of previous meeting of 23rd September 2010 \(copy herewith\).](#)

### **AUDIT FUNCTION:-**

3. [Report to Members and the Controller of Audit on the 2009/10 Audit - Submit report by Executive Director – Corporate Services \(copy herewith\).](#)
4. [Follow-up of External Audit Reports – Progress to 30th September 2010 – Submit report by Executive Director – Corporate Services \(copy herewith\).](#)
5. [Internal Audit Service – Follow-up of Internal Audit Reports – Progress Report - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
6. [Internal Audit Service - Annual Audit Plan 2010/11 – Progress Report - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
7. [Strategic Risk Management - Submit report by Head of Corporate Resources \(copy herewith\).](#)
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**WIDER SCRUTINY PANEL BUSINESS:-**

8. [Improvement Agenda Update – Customer Focus - Presentation by Head of Customer and Community Services \(copy of presentation herewith\).](#)
9. [Community Engagement - Submit joint report by Head of Policy, Performance and Communication and Head of Community Development \(copy herewith\).](#)
10. [Scrutiny Review: Strategic Review of Absence Management - Submit report by Head of HR and Organisational Development \(copy herewith\).](#)
11. Panel Work Programme:-
  - (a) Role of the Audit Panel Working Group – Verbal update by Councillor Peddie; and
  - (b) Panel Work Programme for 2011/12 – discussion.

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
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