



County Buildings  
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14th May 2010

Dear Councillor

## **CORPORATE AND COMMUNITY PLANNING STANDING SCRUTINY PANEL**

You are requested to attend a meeting of the above Panel to be held in the **Girvan Room, County Buildings, Wellington Square, Ayr on Thursday, 20th May 2010 at 10.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**EILEEN HOWAT**  
Executive Director – Corporate Services

### **B U S I N E S S**

1. [Minutes of previous meeting of 22nd April 2010 \(copy herewith\).](#)

### **AUDIT FUNCTION:-**

2. [Follow-up of External Audit Reports – Progress to 31st March 2010 – Submit report by Executive Director – Corporate Services \(copy herewith\).](#)
3. [Internal Audit Service - Annual Audit Plan 2009/10 - Progress Report - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
4. [Internal Audit Service – Follow-up of Internal Audit Reports – Progress Report - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
5. [Internal Audit Service - Statement on Internal Controls - Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
6. [Internal Audit Annual Plan - 2010/11 – Submit report by Audit Services/Programme Review Manager \(copy herewith\).](#)
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**WIDER SCRUTINY PANEL BUSINESS:-**

7. [Scrutiny Review: Strategic Review of Absence Management - Submit report by Head of HR and Organisational Development \(copy herewith\).](#)
8. [Efficiency and Effectiveness – Submit report by Head of Policy, Performance and Communication \(copy herewith\).](#)
9. [Single Outcome Agreement – End Year Progress Report 2009/2010 - Submit report by Head of Policy, Performance and Communication \(copy herewith\) \(\*\*Appendices 2 – 6 have been previously issued with the Community Planning Board papers for meeting to be held on 19th May 2010 – please bring these Appendices to this meeting\*\*\).](#)
10. Panel Work Programme - Role of the Audit Panel Working Group – Verbal update by Councillor Peddie.

For more information on any of the items on this agenda, please telephone Eillen Wyllie,  
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