

SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.

Minutes of meeting in County Buildings, Wellington Square, Ayr,
on 23rd February 2011 at 2.00 p.m.

Present: **Board Members:**

Diane Rawlinson, Principal, Ayr College; **Fiona McQueen**, Executive Nurse Director, NHS Ayrshire and Arran; **Jim Burns**, External Relations Manager, Jobcentre Plus; **David Kiltie**, Maybole Community Council; **Joy Love**, Stakeholder and Partnership Manager, Scottish Enterprise; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor John McDowall**; **Councillor Nan McFarlane**; **David Anderson**, Chief Executive, South Ayrshire Council; **Hugh Kerr**, Area Commander, Strathclyde Fire and Rescue Service; **Pamela Millar**, Head of Corporate HR, Strathclyde Partnership for Transport; **Jodie McCoy**, South Ayrshire Youth Forum; **John Thomson**, Chief Superintendent, Strathclyde Police; **Marie Oliver**, Manager, Voluntary Action South Ayrshire; and **Joe Lafferty**, Wallacetoun and Newton Regeneration Forum.

Apologies: **Martin Cheyne**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Robert McKay**, District Manager, Jobcentre Plus; **Jim Reid**, Director of Regional Support, Scottish Enterprise; **Ross Johnston**, Area Manager, Scottish Natural Heritage; and **Brian Cameron**, Manager, Skills Development Scotland.

Others attending:

John Connaghan, Director Health Delivery, Scottish Government; Claire Monaghan, Head of Policy, Performance and Communication; Hugh Carswell, Head of Children's Services; Kenny Leinster, Head of Community Care and Housing (Joint Chair of Officer Locality Group - Adults); Peter Linton, Performance and Change Management Manager; Valerie Stewart, Community Planning Co-ordinator; Tricia Irving, Senior Enterprise and Tourism Officer; Lorna Jarvie, Policy Officer, Sustainable Development; Councillor Peter Convery, Chair of Sustainability Forum; and Eillen Wyllie, Committee Administration Officer, South Ayrshire Council.

1. Minutes of Community Planning Board.

The Minutes of the Community Planning Board of 24th November 2010 (issued) were submitted and approved.

2. Matters Arising/Action Log from the Minutes of the previous meeting.

There was submitted an action log (issued) of February 2011 outlining the current position and the progress being made with various issues which had emerged from the meetings on 6th October and 24th November 2010.

Decided: to note the current position with those actions contained within the action log.

3. Starter Paper on Deprivation.

Reference was made to the Minutes of 18th November 2010 when it had been agreed to commence a programme of work to consider the 'Big Issues' and there was submitted a report (issued) of 14th February 2011 by the Head of Policy, Performance and Communication

- (1) referring to the Scottish Index of Multiple Deprivation (SIMD), which had been previously reported to the Board, and, more recently, the Scottish Public Health Observatory which had published its Health and Wellbeing Profiles for Community Health Partnerships across Scotland with these profiles providing an absolute rather than a relative picture of inequalities;
- (2) outlining
 - (a) the profile for South Ayrshire based on the Health and Wellbeing Profiles and informing that both sets of statistical data broadly presented the same picture of deprivation and inequality in South Ayrshire;
 - (b) that, generally, the data illustrated that there was specific areas of entrenched multiple deprivation and inequality in Ayr North and Girvan and beginning to emerge in other areas such as Kincaidston; and
 - (c) that it also showed that deprivation and inequality did not recognise geographic boundaries and individuals and families living in deprived circumstances were to be found throughout rural and urban South Ayrshire;
- (3) advising that the Community Planning Implementation Group had been undertaking work in this area and had identified numerous examples of improved partnership working and other positive developments as well as acknowledging that tackling deprivation needed to be closely linked to early intervention which over time should break the chain of events that often underpin deprivation and inequality; and
- (4) detailing a number of options for consideration as outlined below:-
 - refined analysis of the health and wellbeing statistics at a sub-South Ayrshire level and compared alongside the SIMD data;
 - engagement with other authorities, public sector organisations and relevant agencies that had started to make progress on tackling multiple deprivation;
 - facilitated discussion with relevant community groups such as the Wallacetoun and Newton Regeneration Forum to canvass their views on how deprivation might be tackled;
 - bilateral discussion with each partner organisation to discuss more fully what operational work they have on-going that would be positively impacting on deprivation;
 - discussion with each theme group on scope for further work to tackle deprivation and any barriers to effectiveness that they saw; and
 - a workshop with a wide range of stakeholders to generate ideas and views.

Various points were made in relation to:- employability and the work of the Jobcentre Plus Ayrshire Work, Health and Wellbeing Group and whether this could be fed in; whether a dedicated nurse could be assigned to the Council similar to that provided to East and North Ayrshire Councils; the list of options and how these could be progressed; the need for an emphasis on community wellbeing; the specifics which enabled Glasgow to move up the SIMD table and the Head of Policy, Performance and Communication responded accordingly and commented on the dispersment of data and the pockets of deprivation.

The Executive Nurse Director commented on the request for a dedicated nurse for South Ayrshire Council and advised that she would explore this further and ascertain if indeed East and North Ayrshire had such provision and report back accordingly.

The Chief Superintendent commented on a collaborative approach to target specific areas within neighbouring authorities which had resulted in the development of Joint Action Forums and a commitment to undertake action and suggested that a similar approach could be developed for South Ayrshire. Questions were raised in relation to this suggestion in terms of:- who would drive it; resources available; what areas would be targeted and which agencies should be involved. The Chief Superintendent informed of the joint management of this approach, driven by the community and the Head of Community Care and Housing advised of initial work with a view to progressing this forward. The Chief Executive commented that this work would have to be undertaken within the resources currently available.

Decided: following discussion

- (i) that the Head of Community Care and Housing would co-ordinate a Joint Action Group involving representatives from Strathclyde Police, the Council's Housing section, Jobcentre Plus; Strathclyde Fire and Rescue and NHS Ayrshire and Arran;
- (ii) that other relevant agencies would participate on this Group as and when required;
- (iii) that updates would be communicated to Members of the Board as well as reported to future meetings of the Board; and
- (iv) otherwise, to note the initial feedback from the Community Planning Implementation Group on the issues of deprivation.

4. South Ayrshire Child Protection Committee, Annual Report 2009/10 and Business Plan 2010-13.

There was submitted a report (issued) of 10th February 2011 by the Child Protection Chief Officers' Group advising of the publication of the Child Protection's Annual Report and forward Business Plan, attached as an Appendix to the report and outlining the future external inspection activity during 2011.

A discussion took place and questions were raised in relation to:- opportunities for better agency working with Ayr College as a non statutory partner; and communication issues and access to translation services. The Head of Children's Services responded that he would provide information in respect of translation services to the community representative as requested and that, as Chair of the Children's Protection Committee he would discuss issues directly with the Principal of Ayr College.

Decided: to approve the South Ayrshire Child Protection Committee, Annual Report 2009/10 and Business Plan 2010-13.

5. Community Conference.

There was submitted a report (issued) of 17th February 2011 by the Head of Policy, Performance and Communication

- (1) advising
 - (a) that the Community Conference 2010 had been held on 27th October 2010 in the County Buildings, Ayr with over 160 in attendance and that the conference report, attached as an Appendix to the report, gave an outline of the Conference; and
 - (b) that while feedback had been generally positive, there was still some sense of people feeling “talked at” and that there had been insufficient time for networking; and
- (2) proposing that to maximise the opportunity for this to be a highly successful event which met the expectations of community groups, to start planning the Conference now and to engage fully with the community representatives on the Board and with other community groups on the format and content of next year’s event.

The Head of Policy, Performance and Communication commented that it would be helpful to commence work on this year’s event and involve in this process, both community representatives as well as the South Ayrshire Youth Forum representative and intimated that a suitable date for the Conference should also be considered.

A community representative asked whether the report would be printed and circulated to community groups and the Head of Policy, Performance and Communication responded that the intention was to circulate a web link to community groups in a bid to keep costs down, however, she would explore other possible options for circulating this document.

Decided:

- (i) to note the information contained within the report in relation to the 2010 Conference and that this would be widely circulated; and
- (iii) to agree the way forward on developing the programme for the 2011 Conference as outlined within the report with a suitable date still to be considered.

6. Theme Group Report – Sustainability Forum.

Reference was made to the Minutes of 27th August 2008 (Page 4, paragraph 7) when it had been agreed that each Community Planning Theme Group would report progress, in relation to the relevant Community Plan objectives, at least once per year and there was submitted a report (issued) of 8th February 2011 by the Chair of the Sustainability Forum

- (1) advising of the progress being made by the Sustainability Forum in relation to reducing carbon emissions and seeking support for steps to develop further joint working particularly in relation to the public sector duty on climate change;
- (2) intimating
 - (a) that the Sustainability Forum had a role to play across all SOA local outcome areas as sustainability and climate change in particular were cross cutting themes that were part and parcel of all areas of work, life and play in South Ayrshire; and

- (b) one of the key local outcomes which the Sustainability Forum had taken the lead on was:-

LO16: South Ayrshire's carbon emissions are substantially reduced; and

- (3) that the Sustainability Forum would develop linkages and promote collaborative working in areas of common interest and bring back to a future Board meeting progress on implementation of the duty across the partnership.

The Chair of the Sustainability Forum and the Policy Officer provided an update on the work of the Forum.

The Chief Executive indicated that there would be good tangible evidence around this and the Chief Superintendent Thomson commented on the various methods adopted by Strathclyde Police in a bid to reduce the carbon footprint across the force.

The Chair commented that the Board were being asked to collectively sign up for this rather than individual partner organisations.

Decided: having thanked the Chair of the Forum and the Policy Officer for their presentation, to agree:-

- (i) to note the progress outlined in the report;
- (ii) to endorse collectively, through the Sustainability Forum, joint working towards the implementation of the public sector duty on climate change to avoid duplication of effort and waste of resources;
- (iii) to invite the Sustainability Forum to:-
 - (A) map out climate impacts as per annex D of the guidance; and
 - (B) consider the scope to align reporting on carbon related indicators to reflect area wide progress in the SOA;
- (iv) to make a public leadership statement in this area by having a partnership signing of Scotland's Climate Change Declaration (in line with existing commitments via the new duty); and
- (v) to further support the work of the Sustainability Forum by endorsing its request to be considered a 'Partnership' in line with the other Community Planning Theme Groups.

7. Theme Group Report – Economic Development Partnership.

Reference was made to the Minutes of 27th August 2008 (Page 4, paragraph 7) when it had been agreed that each Community Planning Theme Group would report progress, in relation to the relevant Community Plan objectives, at least once per year and there was submitted a report (issued) of 7th February 2011 by the Chair of the Economic Development Partnership (EDP)

- (1) outlining the progress being made by the EDP in the implementation and delivery of the Prosperous, Learning and Achieving Theme of the Single Outcome Agreement; and
- (2) advising that the EDP had a lead role in relation to six local outcomes and nine objectives as outlined within the report as well as having three sub-groups:-

- the Lifelong Learning Partnership;
- the Workforce Plus Group; and
- the Social Enterprise Group.

The Senior Enterprise and Tourism Officer provided an update on the current work of the Partnership and on the renamed Ayrshire Economic Partnership responsible for setting a strategic economic direction for Ayrshire as a whole with five key sectors having been identified. She referred to the recent planning session undertaken by the Partnership to update the SOA Action Plan.

The External Relations Manager, as Chair of the Workforce Plus Group, commented on the progress of this Group and informed of an unique project which supported workless households within Ayr North with support for this project being remarkable. The Principal reported on the work Ayr College was undertaking on micro renewables and the opportunities that this could bring to the area.

A full discussion took place in relation to:- promoting a positive image of South Ayrshire and what Partners were doing to support this; training and future job opportunities; and the Port Masterplan and health concerns in respect of residents within the Newton area relating to the importing of fertilizers and scrap metal.

Decided: having thanked the Senior Enterprise and Tourism Officer for her presentation, to note the information contained in the report.

The Principal, Ayr College left the meeting at this point.

8. Programme of Community Planning Projects 2011/12.

There was submitted a report (issued) of 17th February 2011 by the Head of Policy, Performance and Communication

- (1) outlining the funding position in relation to Community Planning Projects for 2011/12 that had been approved by South Ayrshire Council at its special meeting on 10th February 2011 as follows:-

<u>Project</u>	<u>Amount Recommended by Community Planning Board</u>	<u>Amount allocated to projects</u>
Access to employment	£329,000	£329,000;
Skills Towards Employment (STEP)	£210,000	£210,000;
Stepping Stones for Families – Girvan Family Connections	£132,240	£132,240;
Family Support Substance Misuse – Barnardos	£ 60,000	-
Family Group Conferencing Service – Children 1st	£ 36,806	-
Domain Youth Centre	£ 64,276	£ 64,276;
North Ayr Resource Centre	£106,530	£106,530;
Wallacetoun and Newton Regeneration Forum	£ 48,150	£ 48,150;
Care and Share Youth Worker and Development Worker	£ 23,000	£ 23,000;
Arts and Sports Programme	£ 60,000	£ 60,000;
Community Development Fund	£ 75,000	£ 75,000;
Rural Income Maximisation Worker	£ 33,000	£ 33,000;
Lochside Learning Centre	£ 37,600	£ 37,600;
Community Planning Team	£167,000	£167,000;

Ailsa Horizons	£100,000	£ 53,000;
Contribution to running costs of John Pollock Centre	£100,000	£100,000; and

- (2) seeking approval to draw up Service Level Agreements for these projects.

The Head of Policy, Performance and Communication commented that the Council had decided not to continue with the level of support, as previously agreed by the Board, in respect of the three projects highlighted in bold above.

Questions and comments were made by a community representative in relation to:- the Board's proposals and the subsequent decision of the Council and whether this relationship could be improved; and requesting further information about the LEADER monies for a project doing similar work as that proposed by Ailsa Horizons. The Chair commented on the democratic process of consideration of the Board's proposals by the Council and the Head of Policy, Performance and Communication intimated that LEADER monies referred to community action plans; however she would ascertain this position.

Decided:

- (a) to note the funding support for Community Planning Projects in 2011/12 that had been approved by South Ayrshire Council at its special meeting on 10th February 2011; and
- (b) to agree that Service Level Agreements be drawn up in accordance with those decisions.

9. Review of Family Support Services.

Reference was made to the Minutes of 24th November 2010 and there was submitted a report (issued) of 5th February 2011 by the Manager, Children and Families

- (1) advising that the Children and Family Services Review had now been undertaken;
- (2) indicating that the Review Panel
- (a) had identified a number of issues including duplication of service and issues about the lack of referrals to some services which meant that providers were not working to full capacity and that given these issues, the costs and how these services were delivering on outcomes, had recommended that the Children 1st Family Group Conferencing Service and Barnardos Family Support - Substance Misuse service should be decommissioned;
- (b) was of the view that the current model of service delivery required modernisation and that a number of other services should be subject to competitive tender with the Stepping Stones for Families Girvan project falling into this category;
- (c) had identified a gap in service provision for children in their own right and that while parents were able to access support there were few services for vulnerable children under 12 years outwith Children and Families Social Work; and
- (d) had also noted the considerable body of research which had indicated that by intervening early that more positive outcomes and reduced harm in the future could be achieved; and
- (3) proposing that the resources released from the projects being decommissioned should be re-invested in early intervention.

Decided: to recommend the reconfiguration of the Children and Families Review and that this matter would be considered by the appropriate meeting of the Council.

Chief Superintendent Thomson left the meeting at this point.

10. Change Fund (Reshaping Care for Older People).

There was submitted a report (issued) of 18th February 2011 by the Chair of the Community Health Partnership

- (1) advising of the progress being made in the development of the Reshaping Care for Older People Programme;
- (2) providing information in respect of the Change Fund Guidance circulated by the Scottish Government on 23rd December 2010; and
- (3) endorsing the approach to the development of an initial Transformation Plan that set out for the Community Planning Partnership an investment and implementation strategy to utilise the resources allocated through the Change Fund in support of further progressing the reshaping Care agenda.

The Head of Community Care and Housing, as one of the Joint Chairs of the Officer Locality Group (Adults), highlighted that South Ayrshire had been awarded £1.89m from the Change Fund and indicated that the funding deadline to the Scottish Government was 28th February 2011.

He referred to a summary of projects (tabled) amounting to £1.89m of expenditure as follows:-

- hub development and services (£800,000);
- out of hours response (£230,000);
- dementia care and support (£120,000);
- falls (£75,000);
- housing, adaptations, equipment and Telecare (£335,000);
- carers support (£80,000);
- community capacity building/volunteering/transport (£200,000); and
- investment in partnership structures (£50,000).

John Connaghan emphasised that direct links with the NHS were needed to ensure change and the Executive Nursing Director commented on a fully integrated approach and of joint working arrangements with older peoples' services.

A question was raised in relation to funding accountability and the Head of Community Care and Housing commented that there was still some work required in this area. He stated that the proposed plan had to be approved by the Community Planning Board.

Decided: having approved the list of projects and expenditure to be submitted to the Scottish Government prior to the deadline of 28th February 2011

- (a) to note the aspirations of older people in the community and the significant challenges posed by demography and diminishing resources;
- (b) to support the opportunity the 'Change Fund' provided in progressing this agenda and to note the existing and proposed subsequent engagement process put in place to develop the South Ayrshire Plan;
- (c) to endorse the general principles, approach and alignment of proposed resource use for a South Ayrshire Change Plan;
- (d) to agree to receive further reports in respect of Reshaping care as details of the programme were developed; and
- (e) otherwise, to note the content of the report.

11. **Proposed Extension of ADP Funded Services.**

There was submitted a report (issued) of 13th January 2011 by the Chair of the Alcohol and Drug Partnership seeking endorsement of proposals for the extension of services funded through the Public Health Alcohol Misuse funds as follows (remaining funds of nearly £2,000 would be allocated when the Alcohol and Drug Strategy was in place and the funding for 2011/12 was known):-

Project	Recommendation	10-month funding cost (April 2011 to January 2012)
Children and Young People Affected by Alcohol – Axis Project	Strongly recommend project to continue if funding was available.	£25,000
Occupational Therapy	Strongly recommend project to continue if funding was available.	£25,000
Positive Alternatives to Alcohol	Strongly recommend project to continue if funding was available.	£27,500
Care and Share Project	Strongly recommend project to continue if funding was available.	£9,013
Children and Young People Affected by Alcohol - Mentoring Project	Recommend project to continue if funding was available.	£5,000 – 3 months £11,667 – additional 7 months
	Total	£103,180

Decided: to endorse the proposed extension of services put forward by Members of the Alcohol and Drug Partnership.

12. Community Planning Risk Register.

There was submitted a report (issued) of 7th February 2011 by the Head of Policy, Performance and Communication

- (1) seeking approval of the draft Community Planning Risk Report, Risk Register and Risk Management Action Plans as outlined in the Appendices to the report;
- (2) advising that seven major risks which scored fifteen and above in terms of probability and impact had been identified by the Partners; and
- (3) indicating that action plans had been prepared for six out of the seven risks with a final action plan being developed for Risk Event 6; and
- (4) recommending that progress be reported every six months to both the Community Planning Board and to the Council.

Decided:

- (a) to approve the Community Planning Risk Report, Risk Register and Risk Management Action Plans with progress being reported to the Board on a six monthly basis; and
- (b) to request that the Community Planning Implementation Group drive forward the additional risk management mitigations.

13. Breastfeed Happily Here Scheme.

There was submitted a report (issued) of 17th February 2011 by the Head of Policy, Performance and Communication

- (1) requesting that Members support the 'Breastfeed Happily Here Scheme' and seeking approval to a signing event following the April Board meeting; and
- (2) informing that the aims of the scheme were as follows:-
 - to support participating organisations to welcome and support mothers wishing to breastfeed in their premises;
 - to raise awareness of the Breastfeeding (Scotland) Act 2005; and
 - to provide mums with a positive experience of breastfeeding in public places.

A full discussion took place in relation to ways in which to support the scheme and comments were made in respect of quiet room facilities. The Executive Nurse Director advised that the Health Board supported organisations to participate in this scheme and highlighted that quiet room facilities were not always required as support to mums could be offered in other ways.

John Connaghan commented on differences across the Boards and on links with SIMD figures and asked how the scheme would be targeted within South Ayrshire and the Executive Nurse Director reported that the scheme was being promoted across the whole of South Ayrshire and referred to ongoing work with education.

The Chair suggested that the Board should sign up for this approach collectively, however, if individual organisations did not wish to participate, then representatives should email him directly.

Decided: to sign up for the Breastfeed Happily Here Scheme collectively as a Board so that a signing ceremony could be arranged accordingly.

The Chief Executive, South Ayrshire Council left at this point of the meeting.

14. Theme Group Reporting.

There was submitted a report (issued) of 17th February 2011 by the Head of Policy, Performance and Communication

- (1) seeking approval of revised reporting arrangements for the Theme Groups as follows:-
- moving to a seminar format for one hour prior to the Board meeting with widened participation;
 - an annual half day seminar involving input from all Theme Groups prior to the Board signing off the Single Outcome Agreement (SOA);
 - a short update report at each Board meeting; and
 - standing down the requirement for a mid-year SOA report; and
- (2) proposing that these new arrangements be reviewed following a year of operation to assess the extent to which they were supporting the Board's work and supporting the Theme Groups.

Decided: to approve the revised reporting arrangements from Theme Groups with the intention to review these arrangements after a year of operation.

15. Proposed Third Sector Delivery Framework for Community Planning.

There was submitted a report (issued) of 14th February 2011 by Voluntary Action South Ayrshire (VASA) informing of the protocol and actions VASA wished to adopt to ensure the development of a meaningful relationship between the Third Sector in South Ayrshire and the Community Planning Partnership and outlining the key actions to progress the development of such a relationship as follows:-

- developing a protocol that would enable an effective relationship between the Third Sector and the Community Planning Partnership;
- mapping the Third Sector's impact on the Single Outcome Agreement in relation to local and national outcomes; and
- establishing Third Sector Theme Groups which would mirror the Community Planning Partnership Theme Groups.

The Manager, VASA commented on the work being undertaken and that this would be a large task with VASA acting as a broker between the Third Sector and the Community Planning Board.

Decided: following discussion

- (a) to approve the actions by VASA in relation to involving Third Sector organisations in the development of a meaningful relationship between the Third Sector and the Community Planning Partnership; and
- (b) to endorse the South Ayrshire Third Sector Relationship Model as outlined in Appendix 1 of the report.

16. South Ayrshire Take Home Naloxone Proposal.

There was submitted a report (issued) of February 2011 by the Chair of the Alcohol and Drug Partnership (ADP) providing details of the local roll out of Take Home Naloxone programme, a type of medication which could be administered to counter the effects of opiate overdose and informing that the Minister for Community Safety had written to all chairs of ADPs and to all Chief Executives of NHS and local authorities on 1st November 2010 detailing the Scottish Government's support for such a programme.

Decided: to note the information contained within the report and its Appendix and that this would be disseminated appropriately.

17. Audit of Sustainable Economic Development.

There was submitted a report (issued) of 7th February 2011 by the Head of Policy, Performance and Communication informing of an audit of Community Planning Partnerships to be undertaken by Audit Scotland focussing on sustainable economic development, as outlined in Appendix 1 of the report, with five Partnerships having been provisionally chosen for more in depth fieldwork being:- North Ayrshire; North Lanarkshire; Aberdeen City/Aberdeenshire; Highland; and Shetland.

Decided: to note the information contained within the report.

18. Community Planning Funds – Finance Report.

There was submitted a report (issued) of 7th February 2011 by the Head of Policy, Performance and Communication

- (1) providing an update of the current financial situation in relation to community planning funds; and
- (2) reporting
 - (a) that since previously reporting in November, an amendment had been made to the Learning Champion post which had ceased to exist in June 2010, resulting in a projected underspend on salary costs of £0.023m and had been allocated as a contribution towards the Lochside Co-ordinator's post which was approved in August 2010 with the post being filled in November 2010;
 - (b) that the Ayr Community Engagement and Regeneration Trust (ACERT) had been dissolved in May 2010 and that the underspend of £0.014m had also been allocated to the Lochside Co-ordinator's post; and
 - (c) that as part of completing the former Fairer Scotland Fund review it had been necessary to meet redeployment costs of £0.014m for a former employee who had been redeployed and that these costs had been met from the projected underspend against the two community planning team posts.

Decided: to note the budget adjustment as outlined in section 4 of the report and otherwise, to note the information contained within the report.

19. Support for Veterans.

There was submitted a report (issued) of 17th February 2011 by the Head of Policy, Performance and Communication providing an update in respect of ongoing work to support veterans in South Ayrshire.

Jim Burns indicated that he could be the link from Jobcentre Plus for employability.

Decided: to note the ongoing work to support veterans and that, in due course, Members would be invited to endorse that support.

20. Date of Next Meeting.

Decided: to note that the next scheduled meeting would take place on Wednesday, 20th April 2011 at 2.00 p.m. with a venue to be confirmed.

The meeting ended at 3.50 p.m.