

**SOUTH AYRSHIRE COMMUNITY PLANNING BOARD.**

Minutes of meeting in County Buildings, Wellington Square, Ayr,  
on 24th August 2011 at 12.30 p.m.

Present: **Board Members:**

**Martin Cheyne**, Chief Executive, Ayrshire Chamber of Commerce and Industry; **Fiona McQueen**, Executive Nurse Director, NHS Ayrshire and Arran; **Rhona Welch**, Jobcentre Plus; **David Kiltie**, Maybole Community Council; **Joy Love**, Stakeholder and Partnership Manager, Scottish Enterprise; **Ross Johnston**, Area Manager, Scottish Natural Heritage; **Councillor Bill McIntosh**, Leader of South Ayrshire Council (*Chair*), **Councillor John McDowall**, **Councillor Nan McFarlane** and **David Anderson**, Chief Executive, South Ayrshire Council; **Hugh Kerr**, Chief Inspector, Area Commander, Strathclyde Fire and Rescue Service; **Allan Comrie**, Strathclyde Partnership for Transport; **John Thomson**, Chief Superintendent, Divisional Commander, Strathclyde Police; **Marie Oliver**, Manager, Voluntary Action South Ayrshire; and **Joe Lafferty**, Wallacetoun and Newton Regeneration Forum.

Apologies: **Diane Rawlinson**, Principal, Ayr College; **Robert McKay**, District Manager, Jobcentre Plus; **Jim Reid**, Director of Regional Support, Scottish Enterprise; **Brian Cameron**, Area Manager, Skills Development Scotland; **Jodie McCoy**, South Ayrshire Youth Forum; and **Neil Wylie**, Director of Finance & HR, Strathclyde Partnership for Transport.

**Robert Williams**, Directorate for Health Workforce and Performance, Scottish Government.

**Others attending:**

Claire Monaghan, Head of Policy, Performance and Communication; Kenny Leinster, Head of Community Care and Housing (Chair of Alcohol and Drug Partnership); Louise Long, Acting Head of Children's Services; Peter Linton, Performance and Change Management Manager; Valerie Stewart, Community Planning Co-ordinator; and Eillen Wylie, Committee Administration Officer, South Ayrshire Council.

**Theme Group Single Outcome Agreement Progress Reports.**

The Chair welcomed everyone to this informal part of the meeting being held in the County Hall and thereafter Members of the Board, as part of the reporting process for the Single Outcome Agreement Annual report, received presentations from representatives of the following Theme Groups:-

- Economic Development Partnership;
- Alcohol and Drug Partnership;
- Community Health Partnership – Children's Services;
- Community Health Partnership – Adult Services;
- Sustainability Forum; and
- Community Safety Partnership.

Various questions were raised by Members of the Board during each presentation and the relevant Officers responded accordingly.

**Decided:** to thank the Theme Group representatives for their respective Presentations.

### **Low Carbon Vehicle Scheme – Photo shoot.**

Following the Presentations, the time being 1.50 p.m., Members of the Board were invited to take part in a photo shoot with the new electric road sweeper and NHS hybrid transit van purchased with the Low Carbon Vehicle Scheme funds from Transport Scotland.

Thereafter, the meeting continued in the Maybole Room, the time being 2.10 p.m. to consider the formal items of business on the Agenda.

#### **1. Minutes of Community Planning Board.**

The Minutes of the Community Planning Board of 15th June 2011 (issued) were submitted and approved.

#### **2. Matters Arising/Action Log.**

There was submitted an action log (issued) of August 2011 outlining the current position and the progress being made with various issues which had emerged from the meetings on 6th October 2010 and 15th June 2011.

#### **Choose Life (Suicide Prevention).**

Councillor McFarlane referred to the previous Minutes and took the opportunity to thank the Executive Nurse Director for her assistance relating to NHS input with RNIB monies for early intervention measures for macular degeneration and informed that an initiative was now up and running in both hospitals with a launch due to take place and highlighted that this would make a huge difference for people coping with this condition.

**Decided:** to note the current position with those actions contained within the action log.

#### **3. South Ayrshire Single Outcome Agreement Draft Annual Report 2010-2011.**

There was submitted a report (issued) of 10th August 2011 by the Head of Policy, Performance and Communication

- (1) informing of the initial Draft Annual Report to be submitted to the Scottish Government in relation to the progress being made against the Single Outcome Agreement for 2010-2011;
- (2) advising that the second year of the SOA had seen further bedding in of the community planning theme groups and subsequent improved partnership working with further rationalisation of other partnerships also having been undertaken to ensure that the work of groups was aligned to outcomes;
- (3) indicating
  - (a) that Appendix II of the report contained the current SOA report and provided an overview of performance which highlighted a number of achievements as well as identifying where improvements could be made; and
  - (b) that the report also contained performance information for the high level indicators and a narrative summary of the progress being made against each national and local outcome, including actions that had been implemented during the course of the year;

- (4) reporting that data for a number of indicators, in particular education related statistics, would be released in September and the report would be updated accordingly with Appendix I giving a summary of indicators for which data could not be obtained this year and the reasons for this; and
- (5) intimating that this report would be considered by the Council's Corporate and Community Planning Standing Scrutiny Panel with a final report being submitted to the Board on 5th October 2011 and to the meeting of the Council on 6th October 2011 for endorsement prior to being submitted to the Scottish Government.

The Head of Policy, Performance and Communication referred to the earlier Theme Group presentations and the discussion that had taken place and commented on the process involved and the format used for preparing the draft Annual Report.

The Community Planning Co-ordinator also referred to the earlier discussion with regards to the Household Survey as, at the time of circulation, data had only been available at pan-Ayrshire level but that data at local authority level had since been published and indicator data could now be updated accordingly. She also highlighted that drug prevalence figures were collected every two years.

A community representative raised a question with regard to LEADER funding and asked how much of this funding had been allocated to South Ayrshire projects and requested clarification in relation to committed LEADER grant funding of £2.72m and the Community Planning Co-ordinator advised that she would obtain this information and circulate accordingly. The Head of Policy, Performance and Communication commented on ongoing discussions with the LEADER Programme Co-ordinator with the outcome due to be reported to the October meeting of the Board.

Thereafter, various questions and points were raised by Members of the Board in relation to:-

- **LO1 (narrative on progress):-**
  - pertaining to wind farm developments and
    - that the Carrick area would be keen to be part of any Concordat with Ayr and Dumfries and Galloway Colleges;
    - if Ayr College was delivering specialist courses, could these also be delivered in Girvan; and
    - similarly, if Ayr Secondary Schools were doing any work, could Carrick Academy also be incorporated; and
  - informing of another INTEREG bid (compatible with the bid mentioned) which had reached the final stage with the suggestion that the detail of this be inserted into the document;
- **LO10 (addressing health inequalities):-** whether the figures relating to the number of people in receipt of incapacity benefit would alter due to changes in the Government's approach to the benefits system and the Jobcentre Plus representative commented that changes could impact on how people were measured;
- the efforts being made to encourage sustainability measures, however, sometimes prevented from doing so, for instance, being refused permission to erect a wind turbine due to the close proximity of the Airport and the Chief Executive advised of the ongoing consortium approach in trying to resolve this issue;

- **LO17 (pertaining to visitor number statistics):-**

- whether two of the visitor attractions should be amber rather than green; and
- Culzean Castle and Country Park and what input the Council had with this organisation and commenting that recent changes made at the Park did not appear to be popular with visitors.

The Chief Executive commented on the partnership arrangement between the Council and the Park including financial input and indicated that the Executive Director – Development and Environment had a forthcoming meeting in this regard.

The Head of Policy, Performance and Communication advised of the next steps within the process and asked Members of the Board that if they had any further comments to make could these be submitted within the next three to four week period.

At this point, a Member of the Board asked if the document should identify 'asks' as well as challenges and it was suggested that the previous commentary would be re-visited within this regard. Similarly, the Chief Executive suggested that any further information arising from a meeting of Chief Executives with John Swinney on 31st August 2011 could be circulated to Partners.

The VASA Manager indicated that a Third Sector report informing of what voluntary and community sector organisations were doing in relation to SOA outcomes was being compiled and was due to be submitted to the Scottish Government by the end of September and indicated that she would arrange for this report to be circulated to Partners accordingly.

**Decided:** having noted the information contained in the report and draft SOA Annual Report 2010 – 2011 and following discussion

- (i) to amend the document by changing the indicators for Culzean Castle and County Park and the Burns National Heritage Park from green to amber;
- (ii) to revise the commentary to incorporate 'asks' as well as challenges, as previously indicated; and
- (iii) that the final draft report be submitted to the Community Planning Board on 5th October 2011 for endorsement before submission to the Scottish Government.

**The Chief Executive, Ayrshire Chamber and Commerce and Industry left the meeting at this point.**

#### **4. Community Planning Risk Register – Update Report.**

There was submitted a report (issued) of 8th August 2011 by the Head of Policy, Performance and Communication informing of the proposed changes to the current community planning Risk Register and Risk Action Plans following a recent review as outlined in Appendix 1 of the report.

A community representative referred to the forthcoming community engagement exercise and Risk 4 of the Action Plan and asked whether any other partner organisations were undertaking community engagement and the Head of Policy, Performance and Communication responded accordingly.

**Decided:**

- (1) to endorse the changes to the actions within the current Risk Action Plans as detailed within Appendix 1 of the report; and
- (2) that a further review and update be undertaken by the Community Planning Implementation Group with a report being submitted to the Board in six months time.

**5. Preventative Spend – Questionnaire to Community Planning Partnerships.**

There was submitted a report (issued) of 8th August 2011 by the Head of Policy, Performance and Communication

- (1) providing a draft response to a questionnaire from the Scottish Parliament Finance Committee on Preventative Spending which had been sent to Community Planning Partnerships;
- (2) advising that the Finance Committee in the new parliamentary session had agreed to build on the work of its predecessor and intended to focus on preventative spending as the theme for its scrutiny of the forthcoming spending review and draft budget;
- (3) indicating that a key challenge identified in the Committee's report was the need for better collaborative working between Scottish public bodies in tackling Scotland's social problems and informing that, in its response to the Committee, the Scottish Government indicated that it saw Community Planning Partnerships (CPPs) as an important way to foster better collaboration;
- (4) informing that the Committee had therefore asked all CPPs to complete a questionnaire which sought their views on how collaborative working actually worked in practice, what challenges remained and how best practice was being encouraged and shared nationally across key agencies;
- (5) reporting that, in preparing a draft response, contributions had been sought from partners through the Community Planning Implementation Group with draft answers presented at Appendix I of the report and advising that the Scottish Parliament had requested responses by 2nd September 2011; and
- (6) intimating that, by way of background material, Appendix II of the report contained a summary of the key points from the Committee's report and the Scottish Government's response that were of particular relevance to the questions being asked.

The Acting Head of Children's Services commented on a current Scottish Government consultation relating to a review of legislation in respect of Early Interventions for children.

**Decided:** to endorse the draft response to be submitted to the Scottish Parliament by 2nd September 2011.

## 6. The Future Delivery of Public Services.

There was submitted a report (issued) of 8th August 2011 by the Head of Policy, Performance and Communication

- (1) informing of the recent publication of the Christie Commission Report on the Future Delivery of Public Services and outlining the key recommendations from this report; and
- (2) highlighting that Chapter 5 of the Report 'Working Together to Achieve Outcomes', which was of particular relevance to Community Planning Partners, was outlined in Appendix 1 of the report.

**Decided:** to note the information contained in the Christie Commission Report at this stage and ahead of the Scottish Government's response to the report.

## 7. Community Planning Funds – Finance report.

There was submitted a report (issued) of 8th August 2011 by the Head of Policy, Performance and Communication providing an update of the current financial position in relation to community planning funds and informing that of the £75,000 allocation, funding of £14,250 had been allocated to four organisations as outlined within the report which left a balance of £60,750.

The Head of Policy, Performance and Communication provided an update in relation to Stepping Stones for Families in Girvan which is moving to a commissioned Service Model from April 2012. A report on this matter would be submitted to a future meeting of the Council's Leadership Panel requesting that the Community Planning Programme allocation for Stepping Stones should become part of the tender process for a three year service as the next step of the recommendations made in the Review of Family Support Service. In this regard, a community representative asked if this was the start of a process of review and moving to a different model and the Head of Policy, Performance and Communication indicated that projects would be considered in a case by case basis and submitted to a future meeting of the Board for approval.

**Decided:** to note the information contained within the report.

**The Area Manager, Scottish Natural Heritage left the meeting at this point.**

## 8. SPT Transport Outcomes Report 2011-2012.

There was submitted a report (issued) of 8th August 2011 by the SPT Director of Finance and HR informing of the publication by SPT of the Transport Outcomes Report for 2011/12 which provided further details on SPTs activities in, and benefits to, South Ayrshire as detailed in Appendix 1 of the report.

A community representative raised concerns in relation to bus services in the Carrick area and the SPT representative advised that he would explore the issues raised.

The Community Planning Co-ordinator advised of a current Rural Transport consultation which was due to end and indicated that she would forward this to the community representative.

**Decided:** to note the information contained within the report.

**9. Skills Development Scotland – South Ayrshire CPP Report.**

There was submitted a report (issued) of 8th August 2011 by the Area Manager informing of the publication of the Local Authority and CPP Briefing from Skills Development Scotland which incorporated key data for South Ayrshire in relation to School Leaver Destinations, National Training Programme results and information in relation to the More Choices, More Chances group as detailed in Appendix 1 of the report.

**Decided:** to note the information contained within the report.

**10. South Ayrshire Community Plan.**

The Head of Policy, Performance and Communication commented that the current Community Plan was due to be revised and that the process to develop a new one was starting. This would capture the long term aspirations for the area and a significant amount of work would be required from Partners in the near future to develop the next version of the Plan and to ensure it genuinely reflected priorities.

**Decided:** to note the current position.

**11. Community Conference 2011.**

The Community Planning Co-ordinator provided an update on the Conference arrangements and indicated

- (1) that the Conference Planning Group would be reconvening soon and that there had been no proposed changes to the draft Agenda following its circulation to community groups;
- (2) that invitations would be issued on 15th September 2011 although several groups had now registered their interest for a place which would be filled in a first come/first served basis; and
- (3) that some organisations had signed up for stalls at the event.

A community representative advised that the Tenants' Conference was also taking place during October 2011. The Chief Executive commented that it was important that this was scheduled on a date not close to the Community Conference.

**Decided:** to note the current position.

**12. Community Engagement.**

The Performance and Change Management Manager provided an update in relation to the community engagement exercise and

- (1) outlined the format consisting of an informal afternoon engagement session followed by a formal evening session with the purpose being to develop a better understanding of the issues affecting the community and how they might be jointly tackled by the community and community planning partners and emphasised that it was not about providing another avenue to deal with day to day issues, but rather about engaging in a dialogue that would inform and influence partner plans and priorities for an area;

- (2) reported on his discussions with representatives of the Troon Community Council and the Carrick Community Council Forum who were assisting with the process;
- (3) advised that the Troon event would be held on 29th September 2011, however, due to the diversity and disparate nature of the Carrick area, it had been decided to hold an event both in Girvan and Maybole with Maybole arranged for 5th October 2011 and a Girvan date currently being considered;
- (4) commented that the Carrick Community Council Forum was doing some research on behalf of the Council for discussion at the meetings and it was hoped to have some initial feedback from the Community Engagement process to the Community Planning Conference on 28th October 2011; and
- (5) indicated that a second round of events should take in place in the Spring of 2012 with the intention being that by the middle of next year, the outcome from this pilot exercise would be evaluated and future arrangements considered by the Board.

A community representative commented on the date of the Carrick event and expressed his disappointment that it was scheduled for the same date as the next meeting of the Community Planning Board and the Performance and Change Management Manager responded that this should not cause any problems since the formal session would take place in the evening. The Chief Executive urged that a Girvan date be arranged as soon as possible and the Performance and Change Management Manager indicated that a date would be settled.

**Decided:** to note the current position with the community engagement exercise.

**13. Forward Meeting Dates for 2012.**

**Decided:** having heard the Community Planning Co-ordinator advise that a list of dates for 2012 was currently being compiled taking into account the pre-Election period, to note that this list would be circulated as soon as available.

**14. Date of Next Meeting.**

**Decided:** to note that the next scheduled meeting would take place on Wednesday, 5th October 2011 at 2.00 p.m. within the Maybole Room.

The meeting ended at 3.20 p.m.